

Capitol Planning Commission Meeting Minutes October 14, 2009

9:00am – 12:00 Noon
State Historical Building, Classrooms A & B
600 E. Locust Street
Capitol Complex - Des Moines, Iowa

Capitol Planning Members Present

Brice Oakley, Chair	Scott Brown	Elizabeth Isaacson
Cathy Brown, Vice Chair	Molly Clause	Ray Walton
Carl Voss		
Representative Ralph Watts		
Senator Matt McCoy		

Capitol Planning Members Absent

Cathy Brown, Vice Chair	Senator Ron Wieck
Rep. Ako Abdul-Samad	

Dept. of Administrative Services (DAS) Staff Present for all or a portion of the meeting

Ray Walton, DAS, Director
Dean Ibsen, DAS, General Services Enterprise, Vertical Infrastructure Program
Nancy Williams, DAS, General Services Enterprise
Patricia Lantz, DAS, General Services Enterprise
Jennifer Moehlmann, DAS, General Services Enterprise
Laura Riordan, DAS, Marketing
Nick Smith, DAS, General Services Enterprise, Vertical Infrastructure Program
Emily Narayan, DAS, A & E

Others Present for All or Portions of the Meeting

Mark Willemssen, Legislature
Marcia Tannian, LSA
Brian Clark, Confluence
Matt Carlile, Confluence
Scotney Fenton, RDG Planning & Design
Mary Jane Olney, Department of Cultural Affairs
Don Miles, Zimmer-Gunsul-Frasca Architects
Kristi Kielhorn, Republican Caucus – House
Erin Mullenix, HSEMD
Drew Maifeld, RDG Planning & Design
David Lynch, Iowa Utilities Board
Chet Guinn, Peace Monument Committee

Summary of Proceedings

Call to Order and Introductions

The meeting was called to order at 9:00 a.m.

Meeting Overview and Approval of Agenda – Action Item

Motion to approve the agenda.

MOTION: Without objection, agenda approved as submitted.

Approval of Meeting Minutes for September 10, 2009 Meeting

Chairman Oakley has submitted a few technical corrections to the minutes.

MOTION: Molly Clause moved to approve the minutes subject to the changes submitted by Chairman Oakley. Carl Voss seconded the motion. Motion passed.

Request for Comments during the Meeting

Election of Officers

VOTE: Carl Voss nominated Brice Oakley to serve as Chairperson and Cathy Brown as the Vice Chairperson the next two years (7/1/2011). Having heard no other nominations, a vote was taken. All members present (Brice Oakley abstained) voted to approve Brice Oakley and Cathy Brown continue to serve in their current positions for the next two years.

2010 Master Plan Presentation and Discussion

Staff Reports/Project Updates

DAS Director's report

IUB/OCA

Mercy Capitol & Wallace

Iowa Association of Community College Trustee's Building

Shattering Silence

**Capital Request/Five Year Modernization Plan for Capitol Complex and Annual Report
Other Business**

Adjourn

Meeting adjourned at 12:00 Noon

Minutes of Proceedings

Call to Order and Introductions

The meeting was called to order at 9:00 a.m.

The meeting was called to order by Chairman Brice Oakley at 9:00 p.m., followed by roll call and introductions.

Meeting Overview and Approval of Agenda – Action Item

Motion to approve the agenda.

MOTION: Without objection, agenda approved as submitted.

Approval of Meeting Minutes for September 10, 2009 Meeting

Chairman Oakley has submitted a few technical corrections to the minutes.

MOTION: Molly Clause moved to approve the minutes subject to the changes submitted by Chairman Oakley. Carl Voss seconded the motion. Motion passed.

Request for Comments during the Meeting

Chairman Brice Oakley outlined the procedures for receiving questions and comments during the meeting.

Election of Officers

The term of office for the Chair and Vice Chair is two years; Brice Oakley and Cathy Brown were both elected in July, 2007. Chairman Oakley advised Cathy Brown has expressed in an e-mail that if it is your pleasure, she would continue to serve in her current position if nominated and elected and I have done likewise. Chairman Oakley turned this part of the meeting over to Scott Brown, a senior member of the Capitol Planning Commission to conduct the election of officers segment of the meeting.

Scott Brown stated the procedure is to accept nominations and proceed with an election. Mr. Brown asked members if they had no objection they would accept nominations and elections for both positions at the same time.

VOTE: Carl Voss nominated Brice Oakley to serve as Chairperson and Cathy Brown as the Vice Chairperson the next two years (7/1/2011). Having heard no other nominations, a vote was taken. All members present (Brice Oakley abstained) voted to approve Brice Oakley and Cathy Brown continue to serve in their current positions for the next two years.

2010 Master Plan Presentation and Discussion

Brian Clark with Confluence advised there has been tremendous progress made since the July Capitol Planning Commission meeting and stated that was due to the input from the Commission members and meetings with neighborhood groups and stakeholders. A draft "Master Plan" document was distributed and discussed at length.

Matt Carlile advised the Master plan being discussed today is really long-term visions and is to serve as a guide for the Capitol Planning Commission members with placing buildings, monuments, etc., in correct locations. The document is in final format and the text is updated; however, there are two items missing in chapter four dealing with making the vision a reality. Prior to finalizing this chapter in December, we felt it was important to have further discussion. There will be a section about the history going back to the 1913 plan and moving forward with a section highlighting those and graphics for each. Chairman Oakley noted the historical perspective is very valuable to people understanding the plan moving forward since there are many ideas that have been there for one hundred years and are very useful and still current today. Mr. Carlile noted former Commissioner Jack Lehman has been extremely helpful in looking at the history and helping figure out the important dates.

The final master plan may never happen since who knows what the next one-hundred years will bring, but we have a plan. The plan shows seven or eight new buildings, parking garages and green technology. Long term, the Grimes Building could be removed as well as the potential for development near East 14th Street. Don Miles stated this area is being thought of as similar to what was done in the East Village with the West Capitol Terrace. It is really a revitalization of the entire area. This is intended to suggest if the Grimes Building were to be removed it would open up the view of the Capitol that was historically there and would be a catalyst for urban revitalization of this neighborhood. The area would be a mix of uses and would also allow Stewart Square to be revitalized. Chairman Oakley advised the decision of the Capitol Planning Commission in giving direction on the Grimes Building is one of the most fundamental and significant decisions we have made; it is the equivalent to making the decision on the West Capitol Terrace. It is a very fundamental change in the vision for the Capitol Complex and should not be underestimated.

Mr. Miles reminded everyone this is a long range vision. There are three sources of office users in this plan, 1) Maintaining 15% level of leased space to give the State flexibility to accommodate new construction. This plan assumes over 200,000 gross square feet of currently leased space would eventually move on complex which results in a 20% savings over leasing, 2) Workers displaced by buildings that may be demolished such as Grimes, Wallace, Workforce Development or Parker, 3) Growth.

In 1913, approximately one hundred years ago that the Masqueray Plan was developed; in that plan we see Capitol Avenue connecting to the vista which would be re-opened if the Grimes Building was not there. We see a match to the Lucas Building and a match to the Ola Babcock Miller Building and the Court Avenue Bridge which is an incredibly important feature that needs to be restored. That continuity is definitely there and that vision is there. The 2000 plan was also working with some of those concepts since the Judicial has been completed, the parking ramp has been completed and the West Capitol Terrace is nearly completed. This again reaffirms the idea of the north axis being open. This plan maintained the original idea of the Prairie Ridge area for the development south of Court Avenue. With the development of the West Capitol Terrace it is important to make the ADA connection to the Capitol. The Historical Building is located in a strategic location to perform as a Visitors Center and then back that up with exhibits on the history of the development of the Capitol.

Transportation plans include a small vehicle, low floor, attractive and modern shuttle vehicle that would operate on a circular loop which can be used by visitors and help distribute staff to parking ramps built around the perimeter of the complex. Installing a central fountain on the West Capitol Terrace and having intersection improvements to facilitate the pedestrian crossing between the Visitors Center and the West Capitol Terrace is a part of the plan. In the North Mall there is an opportunity to increase the density and to increase parking with direct access to I235. A portion of Des Moines Street will be for pedestrians which would allow the North Mall to extend to the north uninterrupted while maintaining Lyon Street to provide local circulation within the area. The Master Plan shows “greening” in the North Mall area which will reduce the cost of sewer fees and we have also left space for geo-thermal wells with a distribution system for each building. The Master Plan is not recommending underground parking in the East Mall Area since that is currently about \$45,000 per space, twice the cost of structured above grade parking. The Master Plan proposes 300 plus surface parking spaces be built west of 12th Street to

be screened in by landscaping in the garden area and along Walnut and Grand with a storm water sustainability feature built into it. This parking could be exclusively for legislative purposes. A much more generous pedestrian friendly tunnel system would be extended to the north.

Two options are presented in the Master Plan for Grand Avenue and the pedestrian crossing of Grand Avenue north from the Capitol Building. Currently this distance is approximately forty-eight feet but we have worked with the City traffic staff to be able to reduce this distance to forty four feet. One option shows one lane east bound, two lanes west bound with bike lanes on each side, this plan could be tested with just paint. A second option can still be four lanes with painted left turn lanes at East 9th and East 12th. This would maintain the four lanes and yet highlight the main connection extending to the North Mall area. The Master Plan also shows widening the sidewalks in this area to create a grander boulevard space.

Mr. Miles stated his phasing or priorities would be: 1) Three new buildings, one of them to replace the Wallace Building and to be at that site, 2) Remove the Fleet Building, these services would either go off complex or in a co-located site with the City or County and the motor pool would be outsourced in some program such as Zip cars or other programs available at that time. Removing this building would open up the West Capitol Terrace to the neighborhood to the west, 3) Demolish the Carriage House and extending the Capitol view to the north, 4) Street scape across Grand Avenue north from the Capitol, 5) East gardens and the elimination of parking in the central portion and construction of lots, 6) Visitors Center is very important and the intersection improvements at that location.

Phase Two includes a new building at the current site of the Iowa Workforce Building similar to what we have seen in the original Masqueray Plan which would mirror the Ola Babcock Miller Building. This 100,000 square foot building would be a good location for legislative support and elected officials. The Parker Building, Mercy Capitol and Grimes to be removed in this later phase and buildings would be built framing the north mall area with parking ramps in the corners of the complex. Parking ramps would be low structures, one level of parking below grade and altogether four levels so that it would not be an imposing building and it would be better utilized. One of the interesting things about the historic Masqueray Plan is that the Lucas and the proposed buildings are all the east/west orientation which saves about 8% per year on energy billings by being in that orientation with the long side of the building facing north and south. This plan was done before air-conditioning existed and people thought about those kinds of things. All the buildings we are showing on the plan have that orientation.

High priority would be street phasing, replacement of Wallace, the Visitors Center, East Mall improvements and the mirror of the Lucas Building and replacement of the Court Avenue Bridge. In a medium priority would be the ramp. A lower priority would be the removal of Grimes and opening up of the area and the building south of Court along with more parking. It was noted the phasing portion is not included in the document distributed, but will be in the final plan.

Mr. Miles noted the detailed information could be in an appendix. This would allow us to move forward with the plan which would have the general framework and then the specifics would go in the appendix. Chairman Oakley stated that would be his preference since he doesn't want the controversial phasing issue to overwhelm the plan itself. The idea is to have a plan and then drill

down into the specifics to frame that in an appendix which almost by definition shows that there is flexibility and the adherence to it is not as great as understanding endorsing the overall plan. Chairman Oakley noted the final plan is to be delivered in January 2010.

Scott Brown advised the Committee and the planners have tried to decide what the priorities are and how we can create a vision, in a perfect world, of the Capitol Complex. Much like the Capitol in Washington, D. C., we have tried to preserve and enhance the axis; north, south, east and west views of the Capitol and to formulize those much as they are done in Washington, D. C. We want to present a plan that shows the perfect world scenario one-hundred years from now understanding that it will probably never get exactly there. What is most important is to present a plan that while we are getting to that stage has to look good at the half-way point and not be a plan that fails up until the date it is final. Nobody is proposing to tear down a useful building such as the Grimes Building; but at some point in the next twenty to thirty years that building is going to reach its useful life limit and then the State must decide whether to spend a great deal of money on the building or tear it down. The consensus is that we can improve the Capitol Complex a number of ways by replacing the Grimes Building at the appropriate time.

Representative Watts stated this is the first time that he has seen the plan noting he likes the emphasis on the north, south, east and west axis from the Capitol which is very important. My main concern surrounds the concept of the Grimes Building.

Senator McCoy noted he likes the inclusion of the Capitol east neighborhood and bringing that into the campus as well as the pedestrian crossings and the focus on narrowing the streets. He shares Representative Watts' concern about the Grimes Building noting as we move into the future we are going to have more people working from home and less people sitting in office buildings, so I don't know that we are going to have the need for the amount of office buildings. I am interested in hearing more about Mercy capitol, I am very concerned about putting a lot of money into the building. Senator McCoy advised whatever plan we come up with in the future should not include the complex tunnel, it is not feasible to maintain or rebuild at a cost of \$25 million dollars in this environment. Chairman Oakley stated the tunnel repair is a health and safety issue for those who currently go through it, you don't have to have it as a pedestrian facility in order to make this plan work. This plan will work without a tunnel system. Senator McCoy stated he likes the green space and going back to the court-yard approach to the buildings noting that is an important statement to make on the Capitol Grounds.

Mary Jane Olney, Cultural Affairs presented drawings and discussed the glass rectangle advising they had talked with MidAmerican Energy a year and a half ago, they expressed some interest in potentially being a partner. It has a fantastic view of the Capitol, Ms. Olney asked everyone to go out on the terrace and look up the hill at the West Capitol Terrace and Capitol, it is just a fantastic view. We think of this as being an "anchor" between the Capitol Complex and the East Village, we had talked about the history of the construction of the Capitol being featured in the visitors center and information on the monuments around the Capitol Complex. Also for legislative events and state agency use noting it is widely used by state agencies, school groups, it is a fantastic opportunity for kids. Ms. Olney stated she liked the idea of the transportation around the Complex.

Chairman Oakley noted after the meeting is concluded, there will be a tour of Mercy Capitol and encouraged everyone to take the tour. There is specific discussion of how to use the building, so we all need to have a visual of what it looks like. Additionally, within the next few months the Commissioners would like to tour the Grimes Building, it would be good for us to know its limitations and how it is used.

Senator McCoy stated he met recently with Rick Clark, City Manager of Des Moines with discussions about the Wallace building, Visitors Center and one of things that Rick challenged us to do is try to incorporate a public/private partnership so that there is some taxing ability for the City to support more state buildings and services. Chairman Oakley advised with the adoption of the Master Plan, he would like to see the Master Plan Committee continue and have one of its major functions to be the interface on behalf of the Capitol Planning Commission with the City and neighborhoods.

Ray Walton stated his views on Mercy Capitol are reflected a lot by what our current budget circumstances are. We are looking at a one-hundred year plan and no one believes that Mercy has a lifespan that exceeds much over 10% of that. Given that and the fact that the State leases about one-half a million square feet of miscellaneous space in Polk County for about \$6.3 million dollars a year, we have got to look at utilizing Mercy on a near-term cost saving basis. We average \$14 or \$15 per square foot in our miscellaneous rental space around the metro area and we believe we can occupy Mercy for roughly a third of that. We have to do this for a few years at a minimal cost. I don't think we should do anything to make Mercy a permanent office structure, but we have to convert it to predominantly office use. In terms of using it for storage, the floors will not sustain the load you would need for storage. The only significant storage is in the basement with about 25,000 to 28,000 square feet of space and only 11' to 12' clearance to the ceiling so it is not a warehouse where you can have 18' feet clearance. We are not going to be able to use a significant part of it for storage. We believe over the next twelve, sixteen or eighteen months we will need to move 150,000 square feet of office space into that building and use it just for the savings of a couple million dollars a year. We have preliminary plans that are palatable for utilizing it as office space, noting we are working with Shive Hattery and Design Alliance. Representative Watts stated he recalled the reason the building was purchased was because it would alleviate some of the lease fees we have now in other parts of the City. Nobody suggested it was going to be ideal, it wasn't the type of space you would build now if you were going to build new office space.

Scott Brown advised his prioritization for the Master Plan are: 1) Protect the axis, 2) Build a grand civic parkway, 3) Have what looks like a final plan assuming there is no growth, 3) Add language in the Master Plan that talks about the buildings along Grand Avenue looking like state capitol buildings to strengthen our vision of us wanting a civic parkway. Phase one may be all that happens if there is no growth in the State so this needs to look like a finished product when the first phase is done.

Matt Carlile stated one of the goals today was to try to get consensus and build the final vision, noting he is hearing we are hitting the mark but I would like to have an agreement that in general the placement, the plan and the locations as a whole are generally what we talked about in September.

Representative Watts asked if there was any reason why private buildings could not go on public ground if it were built that way. Chairman Oakley stated there would be a lot of legal ramifications, to go in that direction you can do with long term leases, there are ways to deal with that and have a private sector presence if you decide that is an important service to be available in proximity to the Capitol. Patricia Lantz advised we do have precedence with the Ankeny Laboratories. The State has a 99 year lease from DMACC for the ground which the Ankeny Labs is built on. At the end of that 99 years DMACC gets the building so you might be able to work out something with a private owner, DMACC was certainly a little different in that regard. There might be special legislation.

Carl Voss stated there was discussion about whether there would be paid parking on campus. Mr. Carlile stated that is still in the question stage. Mr. Carlile stated they are using three per 1,000 square foot of space in every building for parking stalls which is pretty standard. Obviously if you are talking about pay for parking type issues the numbers will start to decrease because you are encouraging people to use other transportation. With the plan, there are still 340 parking spaces on the east side of the Capitol which would take care of the elected officials. This plan is still open for discussion.

Chairman Oakley stated the plan now shows taking out the Sycamore trees on the South side of the Capitol building, it does block the view; however, that might be controversial. Mr. Carlile stated he would talk to the planner on that since he didn't believe that was the intent.

Chairman Oakley reminded everyone to e-mail your feedback to Matt Carlile by October 26, 2009 and copy all of the members with your comments. It was determined to have a Master Plan Committee meeting, then a special meeting in December to review all of the changes. That will allow Mr. Carlile to make all changes to have the final Master Plan ready for approval of the Commission at the January, 2010 meeting.

Staff Reports/Project Updates

DAS Director's report

Director Ray Walton touched briefly on the across the board reductions and the impact they are having on state government noting it is going to be consequential and we will see service level changes in virtually every agency. I know that all the Directors and the Governor's office will be thoughtful and careful and prudent in the implementation of the across the board cuts.

IUB/OCA

Dean Ibsen stated construction is well underway, the site has been transformed. They have been putting in the new storm line underground which is actually a City component, the new parking lot east of the Facilities Management Center is in with gravel. The building has a number of "geo-piers" to support the building, they are in. You will be seeing the layout of the building shortly. The horizontal well field is being installed underneath the parking lot west of the building, most of that is underground. The site seems to be covered with equipment and people. The original plan was to stagger the wells so they will be 25' and 40' staggered because of the plans for a possible new building over some of this, we are going to stack the well fields, it will allow us to put some footings between the well field so we should be able to build on top of that site if we get to that point in our Master Plan. We are on track with the project. There will be

some solar panels on the building producing some power. Jennifer Moehlmann sent an e-mail out to Commissioners about solar panels being installed at the Wisconsin State Capitol.

Ms. Moehlmann advised we are putting solar panels on the IUB/OCA Building, we are waiting to hear about stimulus funding which will affect how many they put on the building. In terms of the rest of the buildings, solar is really not a cost effective source of power for us right now because we get our power so cheap, it is much more expensive per kilowatt than the wind solutions. There are solar funnel possibilities which are more economical but because of the way we generate our hot water from our steam system, it is very difficult to compete for solar to do that. On the Capitol itself, it would just be difficult to find a place for solar panels because of the architecture of the building. Ms. Moehlmann stated she has just briefly looked at solar panels at Terrace Hill, again we are going to get into a problem with the historical structure, but that is one area where they do have domestic hot water that uses natural gas. Representative Watts asked if the solar panels are not going to be cost effective for the IUB/OCA building, why are we considering it. Part of that is the LEED, they get points toward LEED Certification. Mr. Ibsen stated we had three alternates, three levels of photo voltaic and the prices we found to be acceptable and it helps us with our LEED certification so we decided to proceed with the first two levels of photo voltaic. If nothing else, it is an example, it is a prototype, this is to be a model building that other agencies and facilities around the State can look at, so we wanted to include those, in a sense as a demonstration project for the building. Ms. Moehlmann stated there will be an energy kiosk as well, it has an educational value on that particular building. Representative Watts asked what do we get from LEED certification. Mr. Ibsen noted experience and acknowledgement. David Lynch, General Counsel for the Iowa Utilities Board stated they are still expecting some stimulus funding for a piece of the photo voltaic and that does bring down the cost on this project to make it more attractive depending on where you project carbon pricing and electric prices going forward, the pay-back period can be reasonable or can be awfully long. It is a relatively inexpensive LEED point. It is supposed to be a demonstration building for cost effective, energy efficiency technology. We looked around for standards that we could apply and say we meet this standard, these are things we did aggressively, cost effectively with better insulation, better windows, day lighting and the other things we were doing to try to achieve that cost effective energy efficiency and for people to realize they can do that to. There was no standard like that, there was nothing we could find that let us get the attention we needed, the only thing out there was LEED platinum. You can't go back later and get LEED, you have to keep the records from the beginning and do certifications from the beginning. To say you are LEED eligible doesn't say a whole lot, to say you earned it says a lot and that is where we went with this one. We as an energy agency are interested in growing and showing you can do those things and that they make sense and they are cost effective and it works out. We really worked at the parts we thought were important.

Mercy Capitol & Wallace

As mentioned earlier, we are working with two design teams. Design Alliance is focusing on the Wallace Building, we have \$1.5 million dollars to do some improvements there, take down the parking deck, improvements to the atrium space and we are also looking at the 1st floor which was Lab space and is now vacant and what will it take to move agencies in there given the fact that demolition of the building has been deferred. At Mercy Capitol, we are looking at the basic infrastructure improvements we need to make to use the building as an office building. We are looking at potential agencies and entities that could move into the building, how can we best use

the building and phase it keeping in mind that it is a transition building. Both Wallace and Mercy Capitol are transition buildings based on our discussions in the Master Planning process we are trying to minimize cost while still making them functional and useable and move people into those buildings. We are taking over the Mercy Capitol Building on December 15, 2009; we are putting together a plan of action, what are the steps we need to take to get ready to take over the building and to start moving people into the building. The cafeteria area is an open space that could serve as a conference space. Mercy is taking some of the kitchen equipment, we don't know that we have anybody that would like to move in there and operate a kitchen but we are keeping those options open as we move through the process of evaluating the building. Director Walton stated there is a pharmacy room which we expect the Department of Corrections to take that over and centralize the statewide Corrections pharmaceutical out of there. We have shaken hands with DMACC to rent about 20,000 square feet to basically do nurses training. There will be some conversions that are non-traditional state office uses.

Iowa Association of Community College Trustee's Building

IACCT has moved in to the new building and the State has taken over 707 E. Locust Street. I have suggested that we have a Capitol Planning Commission meeting at the new building. We are still working through plans for tearing down 707 E. Locust. The Master Plan calls for those buildings to go away so we are heading in that direction but we are trying to be responsive to anybody who may want to save the building, move it, etc. (709 is the Row House/707 was the IACCT Building/711 has been demolished)

Shattering Silence

Laura Riordan, DAS/Marketing, advised thanks to the donated time of Theresa Liewer and her colleagues with the Iowa Genealogical Society, we have been in touch one with of the decedents of the major players in the story of Ralph. Ralph doesn't seem to have any decedents. We were in contact with descendants of Judge Mason who sat on the Supreme Court and was a part of that decision and they are considering attending. The dedication ceremony is Thursday, October 22, 2009 at 10:00a.m. at the site of the sculpture unless it is raining in which case it will be inside the Judicial Building. Michael Gartner is serving as the master of ceremonies; he has been a major player on this project. We have students from East High School who are going to read the story of Ralph. Brice Oakley will be speaking; we are also having remarks by Kesho Scott, a professor History at Grinnell College and a very well known scholar on African American history. Artist comments from James Ellwanger and the Lt. Governor is scheduled to attend. There will be a reception at the Historical Building from 5:30pm – 7:30pm the evening of the 22nd, this is being organized by the major donors, and the Capitol Planning Commissioners are invited to attend. Ms. Riordan stated many of the comments received about this monument is “where is the money coming from to pay for this?” If you could help us dispel any rumors advising everyone this project was entirely done by private donations, there is no state funding going toward this sculpture. The Marketing and Communications staff has been trying to let people know what is going on, we have had a project manager making sure they put it in the right spot, etc., but that is part of our job for anything happening on the Capitol Complex.

Capital Request/Five Year Modernization Plan for Capitol Complex and Annual Report

Dean Ibsen stated the goal is by the time we issue the Annual Report in January we will have some ranking recommendations from the Capitol Planning Commission members. This can be

done at the December meeting. The draft document was distributed to members and discussed. The FY2011 rank heading is the Department of Administrative Services ranking as we see these projects. Mr. Ibsen reminded everyone the Governor, Legislature and various entities that look at these rankings are going to be getting feedback from different organizations. DAS has a view point, Capitol Planning Commission has a view point that may or may not be different from DAS, Vertical Infrastructure Advisory Committee is looking at Capitol Complex as well as agencies around the state so they are going to have their own viewpoint on the rankings.

The first two projects on the list are directly related to Mercy Capitol, we need additional operational money to operate the building and we have identified some infrastructure improvements we believe we need to make to the building. Realizing this money would not be available until July 1, 2010 we have some money in place to do some initial up-front work but we believe we will need to do some more work beginning in FY11. Statewide Major and Routine Maintenance have traditionally been at the top of the list for DAS but we believe Mercy Capitol is really critical to our operations both in terms of saving money, in terms of the transition building for the Master Plan and for a number of reasons we put that at the top of the list.

Chairman Oakley advised the approach the Commission used last year was not to try to rank everything since some of the items do not fall within the Commission's purview. Because we will be making these recommendations in our December meeting, Chairman Oakley stated he will send Commissioners the list he has come up with as well as some rationale, then in December we will all come with a pretty good idea of the things we would like to see on our particular list and the way you would rank them. We will then have discussion and make our final decision at the December meeting. If you want to share your rankings ahead of time and make your case and circulate that among Commissioners that will help facilitate doing this in a timely way at the December meeting.

Mr. Ibsen stated it was time to start thinking about the Annual Report, what you would like to put in it. What we have tried to do in the past is identify the key issues, orientating the discussion in the annual report based on the motions, etc. The Master Plan is going to be a key component of the Annual Report. Mr. Ibsen is looking for feed-back, suggestions and hopes to get out a draft in December and the Capitol Planning Commission would finalize it in January and have it ready to go to the Legislature by the end of January, 2011.

Other Business

Monument requests – Director Walton stated he had casual conversations about possibly relocating the Peace Officers monument closer to the DPS building. He is not aware of any other requests at this time.

Discussion of a meeting dates for the December meeting discussed. Staff will work with Commissioners to set a meeting date and advise everyone.

Chairman Oakley led discussion about whether or not to continue having the annual joint meeting in January with the Vertical Infrastructure Committee. Mr. Ibsen stated the Executive Order that established the Vertical Infrastructure Committee says the Vertical Infrastructure Committee shall cooperate or collaborate with the Capitol Planning Commission. Someone

came up with the idea of having a joint meeting in January, so it is not that the Capitol Planning Commission is required to meet with the Vertical Infrastructure Committee, it is just that they have to have some contact with the Capitol Planning Commission. Dennis Bennett, the current chair of the Vertical Infrastructure Committee is open to other ideas such as some kind of a report or a Vertical Infrastructure member coming to this meeting. Mr. Ibsen stated that DAS does brief them at each meeting. Chairman Oakley stated we will work out something that maintains that relationship short of holding the combined meeting in January. Mr. Ibsen stated it may be better for the Capitol Planning Commission to meet prior to the start of Session since the Legislators will not be able to attend during Session.

Tour of Mercy Capitol immediately after this meeting adjourned.

Adjourn

Meeting adjourned at 12:00 Noon

Respectfully submitted,

Nancy Williams, DAS/GSE